

# Information of the Exhibition of scientific instruments and literature Stuttgart 2012



## Exhibition Address

The Exhibition of scientific instruments and literature will take place in the

University of Stuttgart  
Pfaffenwaldring 47 and Pfaffenwaldring 53  
70569 Stuttgart

## Period of Exhibition: March 13-15, 2012

Begin of Exhibition: March 13<sup>th</sup> – 9:00 h a.m.

End of Exhibition: March 15<sup>th</sup> – 17:00 h p.m.

## Contact

For technical questions and as local contact person

Mr. Paul Rehme,

Universität Stuttgart, 5. Physikalisches Institut

Phone: +49 711 685-64952

Mobile: +49 176 62506598

Email: P.Rehme@physik.uni-stuttgart.de

will be at your disposal.

## General organizational instructions

The booked area is available for the exhibition booths. Side walls are not provided. The e-connections, tables and chairs ordered will be provided by us.

## Specifications of tables required

Tables with the following dimensions are provided:

1,20 m x 0,60 m

1,20 m x 0,80 m

## Registration Stand Personnel

For the personnel who only attend the exhibition stand and do not participate at the conference a registration is not necessary and own name tags can be used. Should there be any interest in scientific talks, a maximum of three persons per stand can enter the lecture rooms free of charge. In this case a registration at the conference office is necessary.

## Set-up and taking down of exhibition booths

The exhibition space is divided into two areas for which separate delivery areas are available. One part of the exhibition will take place in the foyer of the building Pfaffenwaldring 53 (Audimax). The red identification mark in the plan “How to reach us” indicates the approach from the national highway (Bundesstraße B14) to the delivery entrance of the building Pfaffenwaldring 53.

The other part of the exhibition will take place in the ground floor and basement of the building Pfaffenwaldring 47. The relevant approach from the national highway B14 is marked blue.

After offloading, the vehicles have to be moved very soon into the marked parking areas in order to guarantee a smooth delivery to other exhibitors. The plan "How to reach us" will also show an overview of the campus.

The exhibition stands can be set-up on Monday, 12 March 2012 from 4 h to 7 h p.m. If a later dismantling is required please contact Paul Rehme. Taking-down of the stands is possible on Thursday, 15 March 2012 from 5 p.m. on. The taking-down should be finished on Friday, March 18 until 12 a.m. at the latest. Please adjust your schedule accordingly.

### **Delivery address for exhibits (Freight and post consignments)**

Exhibits which have to be delivered prior to the exhibition site have to be declared in advanced and the measurement announced. Please inform your supplier that a delivery time has to be arranged. The contact person is Paul Rehme.

**Delivery date: Friday, March 9, 2012**

#### **Delivery address:**

Universität Stuttgart  
Herrn Dipl.-Phys. Paul Rehme  
**Exhibition DPG-Conference**  
Pfaffenwaldring 47  
70569 Stuttgart  
Germany

Contact phone number (mobile Paul Rehme): +49 176 62506598 or  
(mobile Jonathan Balewski): +49 157 79784283

#### **Important notice:**

- Unloading goods at the University Stuttgart is only possible by hand or for vehicles with liftgate!
- Please mark all goods with the address of the exhibitor, the booth number and with the number of parcels.

Helpers are available for all set-up and take-down work and as well for the transport of your materials within the buildings. The buildings, in which the exhibition takes place, will be guarded (Pfaffenwaldring 47) or closed (Pfaffenwaldring 53) after the set-up on Monday outside the opening hours of the exhibition (from 6 p.m. to 9 a.m.).

#### **WLAN**

WLAN is available in both exhibition areas. Please note that due to the high numbers of participants the internet connection can be overloaded temporarily in all areas. We recommend to bring an UMTS stick with you.